Pre-Registration in Winter Quarter 2015-2016 Courses
(2L, 3L, & Advanced Degree Students)

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PRE-REGISTRATION DEADLINE (NOVEMBER 9, 2015)

All your choices for Winter 2015-2016 limited enrollment (Lottery & Consent of Instructor) courses must be submitted during the pre-registration period beginning Sunday, October 25 and ending Monday, November 9, 2015. Follow the instructions below to pre-register for limited enrollment courses. Students who do not pre-register during that time will lose their preferences for Winter 2015-2016 limited enrollment courses.

CLASS SCHEDULE GRIDS AND COURSE DESCRIPTIONS

Law Class Schedule Grids & Course Updates - https://law.stanford.edu/education/courses/stanford-law-class-schedule-grids/

Course Schedules and Descriptions - https://law.stanford.edu/courses/?tax_and_terms=3247&page=1

Room assignments will be posted in Axess and on the class schedule grids prior to the start of the term.

COURSES APPROVED BY THE CURRICULUM COMMITTEE TO MEET SPECIFIC GRADUATION REQUIREMENTS

A list of courses approved to meet specific graduation requirements is available at https://law.stanford.edu/courses/?tax_and_terms=3247&page=1 (Select specific requirement under Grad Requirements filter).

Specific graduation requirements are also listed in the notes section of the course description.
LIMITED ENROLLMENT LOTTERY COURSES

For some courses, the students able to enroll are determined by a lottery conducted by the Registrar’s Office. You may bid for limited enrollment lottery courses via the Law Lottery in Axess beginning Sunday, October 25 and ending Monday, November 9, 2015 (11:59 p.m.):

1. Logon to Axess (https://axess.stanford.edu). You will be required to enter your SUNet ID and password.
2. Click the Student Center tab and then click on Law Lottery from the drop down menu under Other Academics.
3. Under “Limited Enrollment Selections” you may enter up to four (4) choices for lottery-limited enrollment courses in order of preference.

Lottery process. Students’ preferences are entered and the members of the class are randomized. The program will admit students up to a maximum of two limited/lottery courses.

Waitlists. If a course is oversubscribed, the program automatically prepares waiting lists. These lists will be maintained by the Registrar’s Office and will be used by instructors to fill vacancies as they occur. Please note that you will be assigned only to waiting list(s) for oversubscribed course(s) that you ranked higher than the second limited enrollment/lottery course to which you were admitted. Thus, if you did not get into two limited enrollment/lottery courses, you will be put on the waiting list for each course on your list.

After the lottery has been run, e-mails will go to the Law-2016, Law-2017, and Advanced Degree distribution lists telling you to go to Axess to view the results.

Attend or Inform Policy. All students who have been admitted to a lottery class or are on the waiting list for the class must attend all sessions of the class during the add/drop period at the start of the quarter or inform the instructor in advance of your continued interest. Failure to “attend or inform” may lead to you being dropped from the course or waiting list.

CONSENT OF INSTRUCTOR COURSES

The instructors will admit students to these limited enrollment courses. You may apply for consent of instructor courses by submitting a consent request or a consent application by Monday, November 9, 2015 (4:00 p.m.). See course description for detailed instructions.

After the consent applications have been processed and reviewed, you will be notified by the Registrar’s Office or the instructor of the results of each application you filed: acceptance, waiting list, or rejection. Please note that some instructors may require students notified of acceptance to accept or reject the placement.

If you are admitted to a consent course, you will also receive an email from the Law School Registrar’s Office. We will let you know when you will be able to add the course to your study list in Axess.

OPEN ENROLLMENT COURSES

Open enrollment courses are open to all interested law students who have met the listed prerequisites. Beginning October 25, 2015, you may add open enrollment courses directly to your winter study list in Axess. Login to Axess (http://axess.stanford.edu) and then click SimpleEnroll under Quick Links. The deadline to add an open enrollment course to your winter study list is January 22, 2016. If applicable, this will allow you to make open enrollment course selections after knowing the results to the consent of instructor and law lottery courses.

How to Enroll in Courses: https://studentaffairs.stanford.edu/registrar/help/enrolling-1
**How to Use the Course Swap Tool in Axess** (Add and drop a course at the same time.): [https://studentaffairs.stanford.edu/registrar/help/axess-students/course-swap](https://studentaffairs.stanford.edu/registrar/help/axess-students/course-swap)

**CLINICS**

If you have any questions regarding clinics, please contact Judy Gielniak at (650) 726-8213 or email jgielniak@law.stanford.edu.

**EXTERNSHIPS**

If you have any questions regarding externships, please contact Jory Steele at (650) 725-7909 or email jsteele@law.stanford.edu.

**TAKING A STANFORD UNIVERSITY COURSE OUTSIDE THE LAW SCHOOL**

**Beginning October 25, 2015**, you may add courses outside the Law School directly to your winter study list in Axess. For details, see Cross-Registration in Other Schools and Departments at [https://law.stanford.edu/education/courses/law-students/](https://law.stanford.edu/education/courses/law-students/).

**TEXTBOOK LISTS**